Attendance
Board members present: Teresa Carey (joined meeting at 5:47 p.m.), Judy Emory (5:10 p.m.), John Oliver, Annelle O’Neal and George Torbert. Board members absent: Patrick Cooper and Fernando Guajardo.

Also attending: Dr. A.J. Lathbury, Superintendent, Dr. Curt Bunting, Assistant Superintendent, Dr. Kevin Dickerson, Director of Support Services, Dr. Ed Seibert, Business Director, Dr. Michael Owens, Director of Extended Learning and Adult Education and Dr. John Demby, Principal.

At 5:01 p.m. Dr. Seibert began by giving a brief overview of the district’s finances.

Adult Education & Extended Learning

- Enrollments – Total enrollments in Adult Education programs through August 4, 2016 were 206. Enrollments should gain momentum, the closer to the start of September.
- Health Professions – Health Professions courses are continuing through the summer. The staff have been busy interviewing prospective students for our Certified Nursing Assistant Program. We have had a very successful year during 2015 and as a result met almost 100% of our Performance Goals. We will utilize the performance monies which we generated from the state grant to purchase some much needed equipment upgrades. Staff are busy preparing for the new semester. A number of staff orientation/inservice meetings will be held in the coming weeks.
- Apprenticeship – Bill Feher, our Apprenticeship Coordinator, is busy working on plans for the coming year. In the next few weeks we expect the RFP from the State to be released where we submit our annual grant request.
- Drivers Education – Our summer Drivers Ed programs in New Castle County is winding down. This has been another successful year.
- James H. Groves - Currently, there are fourteen (14) students who have met the graduation requirements for 2015. Our James H. Groves Graduation Ceremony will be held on August 12th in the HS Gymnasium.
- Extended Learning – Registrations have been completed and forwarded to Widener University for Fall semester courses. We have 141 students taking at least one Widener University course this Fall. Mrs. Forcucci, reports that one of her students from last year is attending Syracuse University this Fall. She was accepted into their prestigious writing program, and all six Widener English credits which she completed here at Sussex Tech were accepted, which allows her to move forward without having to take any introductory composition courses.
- Strategic Planning – On July 22, 2015, the entire Adult Education management team spend the day meeting and developing our strategic plan for the coming year. This all day event gives us time to focus on those items which we hope to accomplish during the coming year. The time was well spent and allows everyone to get on the same page as we begin another school year. Some of the typical items discussed include: enrollments, marketing, grant opportunities, policies and procedures, and a Superintendents update.

High School Report

- Ten members of the Lady Ravens basketball team spent three days at the Millersville
University Basketball Camp. They arrived on Thursday, July 23rd, and spent the evening at Hershey Park. They competed against some of the best high school teams in eastern Pennsylvania.

- The Sussex Tech Football Team attended the University of Salisbury Team Football Camp. The team had 68 student athletes attend the camp. The lineman of the team won the “Big Man” challenge of the camp for the 3rd year in a row.
- The Sussex Tech FFA won first place in the FFA Landscape Display at the Delaware State Fair.
- Ms. Lisa Swan, a social studies teacher at Sussex Technical High School, was one of 31 educators from across the nation selected to attend C-SPAN Classroom’s 2015 Educators’ Conference, which was held in Washington, DC, on July 13 and 14, 2015. The conference helped educators discover how to integrated C-SPAN’s programs and C-SPAN Classroom’s free web-based primary source materials into classroom activities to create engaging learning experiences for students. The conference also brought together high school teachers who specialize in social studies and/or technology. Ms. Swan, who competed with applicants from across the country to secure a place at the conference, learned more about C-SPAN, its online archive of primary resources programs, as well as a host of other FREE digital resources that can be implemented in the classroom.
- The band had a proposal to play the ½ time show at Penn State September 26, 2015. Students would leave after the half time performance at the home football game on Friday night and travel to Penn State and return home on Saturday.

**Support Services**

- Dr. Dickerson discussed the recommended changes to the Program of Studies. There was discussion whether or not to print the Program of Studies or just put it on-line.
- Dr. Dickerson wanted to commend Jacques Bowe and all his hard work with the Summer Melt program. He contacted all students who have been accepted to college to make sure on they were on track to attend. He also contacted many 2014 graduates to retrieve post secondary placement information.
- Currently we have over 500 dual enrollments which include students who will participate in Academic Challenge, Del-Tech and Widener coursework.
- Dr. Dickerson commended Steve Rust for obtaining the Emergency Telecommunicator Certification as well as Gary Stewart and Bruce Hefke who completed NCCER training to be able to provide additional certifications in carpentry.

**Facilities**

- Dr. Lathbury gave out pictures of the auto shop tech progress as well as a list of purchase order/change order requests to move forward with renovations.

**Call to Order**

School Board Vice-President John Oliver officially called the meeting to order at 5:47 p.m. in the district office boardroom.

**Pledge of Allegiance and Invocation**

Recitation of the Pledge of Allegiance to the flag was followed by a moment of silent prayer.
Executive Session
At 5:48 p.m. the board went into executive session to discuss legal and personnel matters. Motion/second (Emory/O’Neal).
   Voting Yes:   Carey, Emory, Oliver, O’Neal and Torbert
   Voting No:   None
   Absent:       Cooper and Guajardo

Executive session ended at 6:04 p.m. and open session resumed. Motion/second (Emory/O’Neal).
   Voting Yes:   Carey, Emory, Oliver, O’Neal and Torbert
   Voting No:   None
   Absent:       Cooper and Guajardo

Approval of Agenda
The board unanimously approved the agenda as modified. Motion/second (O’Neal Torbert).
   Voting Yes:   Carey, Emory, Oliver, O’Neal and Torbert
   Voting No:   None
   Absent:       Cooper and Guajardo

Approval of Minutes
The board unanimously approved minutes of the July 11, 2015 annual, regular monthly meeting and executive session as submitted. Motion/second (O’Neal/Torbert).
   Voting Yes:   Carey, Emory, Oliver, O’Neal and Torbert
   Voting No:   None
   Absent:       Cooper and Guajardo

Facilities:
Mr. Oliver requested approval for the PO/Change orders to move forward with shop renovations. Mr. Torbert asked if Common Sense Solutions was still the project manager and does he get a percentage of the purchase orders. Mr. Torbert also questioned whether this would be a conflict of interest and he would like an opinion by the attorney. After some discussion, Mr. Oliver then requested a motion to approve all the PO’s/Change orders that did not involve Common Sense Solutions. Motion/second (O’Neal/Torbert).
   Voting Yes:   Carey, Emory, Oliver, O’Neal and Torbert
   Voting No:   None
   Absent:       Cooper and Guajardo

Mr. Oliver requested approval for submission of the Certificate of Necessity for FY17. Motion/second (Torbert/O’Neal).
   Voting Yes:   Carey, Emory, Oliver, O’Neal and Torbert
   Voting No:   None
   Absent:       Cooper and Guajardo
Personnel:
Mr. Oliver requested board approval of the following personnel items as discussed in executive session. Motion/second (Torbert/O’Neal).
  Voting Yes:   Carey, Emory, Oliver, O’Neal and Torbert
  Voting No:   None
  Absent:      Cooper and Guajardo

- Resignation of Bonnie Shockley, 4 hour cafeteria worker, effective July 20, 2015.
- Resignation of Cheryl Workman, 4 hour cafeteria worker, effective July 15, 2015.
- Hiring of Brian McDermott, Full-time teaching assistant, effective August 24, 2015.

Approval of the following Extra Time/Extra Curricular position:

Extra Curricular Positions:
- Jennifer Carey – Band-Asst. Color Guard
- Mike Williams – Band-Asst. Percussion
- Ian Kenney – Band Director
- Sarah Rose – Choir Club Advisor
- Gary Conaway – Communication Arts Club
- Paula Holston – Dance Pom-Pom
- Anthony Natoli – Drama Production Coordinator
- Ianna Mossberg – Drama – Asst. to the Coordinator
- Douglas Forcucci – English Budget Coordinator
- TJ Dukes – Junior Grade Co-Advisor
- Stephanie Pegelow – Junior Grade Co-Advisor
- Jean Johnson – Honor Society Advisor
- Sabrina Neal – Honor Society Advisor
- Frank Makray – Information Tech Budget Coordinator
- Greg Hockman – Jefferson Award Advisor
- Nancy Massaro – Jefferson Award Advisor
- Anthony Natoli – Sophomore Grade Co-Advisor
- Adam McGuire – Sophomore Grade Co-Advisor
- Dona Troyer – Key Club Advisor
- Chris Aiken – Leadership Academy
- Anthony Carmen – Leadership Academy
- Deangello Eley – Leadership Academy
- Jamie Carlson – Leadership Academy
- Vincent Colombo – Leadership Academy
- Rita Salisbury – Leadership Academy
- Valerie Daciucus – Leadership Academy
- Brian Denbrock – Leadership Academy
- Lucilla Esham – Leadership Academy
- Douglas Forcucci – Leadership Academy
- Virginia Forcucci – Leadership Academy
- Glenn Heuring – Leadership Academy
• Michelle John – Leadership Academy
• Jean Johnson – Leadership Academy
• Diane LeCates – Leadership Academy
• Sharon Liebal – Leadership Academy
• Deborah Long – Leadership Academy
• Carolyn Maull – Leadership Academy
• Michael Milspaw – Leadership Academy
• Sabrina Neal – Leadership Academy
• Kerry Stewart – Leadership Academy
• Anthony Varrato – Leadership Academy
• Thomas Windsor – Leadership Academy
• Glenn Heuring – Math Budget Coordinator
• Dennis Redington – Math League Advisor
• Gordon Fung – Music Lesson Instructor
• Nancy Massaro- National Technical Honor Society Advisor
• Mark Quillin – PE/Health Budget Coordinator
• Don Golacinski – Photography Arts Club
• Don Golacinski – Raven Eyes Coordinator
• Tim Spence – ROTC Instructor
• Thomas Windsor – Science Budget Coordinator
• Chris Aiken – Science Olympiad Co-Advisor
• Dennis Redington – Science Olympiad Co-Advisor
• Kelli Gehrke – Senior Grade Co-Class Advisor
• Jill Lord – Senior Grade Co-Class Advisor
• Ben Jester – Senior ROTC Instructor
• Shelly Billings – SOAR Club
• Shari Rogers – SOAR Club
• Jamie Carlson – Social Studies Budget Coordinator
• Crystal Thawley – Freshman Grade Co-Advisor
• Carolyn Maull – Freshman Grade Co-Advisor
• Kerry Stewart – Spanish Budget Coordinator
• Kerry Stewart – Spanish Honor Society Advisor
• Jim Durkin – Fall (Sept. – Nov.) Weightlifting - AM
• Jim Durkin – Spring (Mar. – May) Weightlifting – AM
• Jim Durkin – Spring (Mar. – May) Weightlifting – PM
• Jack Roach – Spring (Mar. – May) Weightlifting – PM
• Jim Durkin – Summer (Jun – Aug) Weightlifting – PM
• Matt Holmes – Summer (Jun – Aug) Weightlifting – AM
• Jack Roach – Summer (Jun – Aug) Weightlifting – AM
• Jim Durkin – Winter (Dec – Feb) Weightlifting – PM
• Jim Durkin – Winter (Dec-Feb) Weightlifting – AM
• Matt Holmes – Winter (Dec-Feb) Weightlifting – PM
• Matt Holmes – Fall (Sept. – Nov.) Weightlifting – AM
• Brendan Warner – School Climate Supervisor
• Don Golacinski – School Activities Photographer

Extra Time Positions
• Chris Aiken – Physics Techademic Coach
• Michelle Billings – Special Ed English Techademic Coach
• Jamie Carlson – AP Social Studies
• Kristen Carmen – Calculus Coach
• Glenn Heuring – Pre Calculus Coach
• Brooke Clark – Spanish I and II Techademic Coach
• Valarie Dacius – Spanish I and II Techademic Coach
• Andrew Feightner – Computer Research Coach
• Douglas Forcucci – English Techademic Coach
• Virginia Forcucci – Widener/AP English Techademic Coach
• James Friedel - Computer Research Techademic Coach
• Sally Li – Chinese Techademic Coach
• Don Golacinski – Techademic Suspension Coach
• Katie Hiller – Techademic Testing Coach
• Michele John – SMA
• Jean Johnson – Geometry Techademic Coach
• Dean Johnson – Anatomy/Physiology/Bio Techademic Coach
• Sharon Liebal – Computer Research Techademic Coach
• Sharon Liebal – SAT Techademic Coach
• Frank Makray – Computer Research Coach
• Frank Makray – Coach Coordinator
• Sabrina Neal – Techademic Testing Coach
• Jacques Bowe – Pathways to Success
• Dennis Redington – Chemistry Techademic Coach
• Mark Reynolds – Special Ed Science Techademic Coach
• Cyndi Sacton – Special Ed Math Techademic Coach
• Cara Robinson – Special Ed Math Techademic Coach
• Shari Rogers – Special Ed Math Techademic Coach
• Kerry Stewart – Spanish III, AP Techademic Coach
• Lisa Swan – Social Studies Techademic Coach
• Lisa Swan – AP Psychology
• Michelle Thomas – Anatomy/Physiology/Bio Techademic Coach
• Leslie Williams – AP Statistics Techademic Coach
• Carle Ax – Algebra II Techademic Coach
• Adam McGuire – Algebra II Techademic Coach
• Thomas Windsor – Integrated Science Techademic Coach
• Anthony Varrato – Techademic Testing Coach
• Glen Heuring – Algebra I Techademic Coach

Approval of the following miscellaneous items:
Mr. Oliver requested board approval of the following personnel items as discussed in executive session. Motion/second (Torbert/O’Neal).

Voting Yes: Carey, Emory, Oliver, and O’Neal
Voting No: Torbert
Absent: Cooper and Guajardo

- Approval of John Marvel as the Head Softball Coach.

Legislative Priorities for 2015-16
The board unanimously approved the following 2015-16 legislative priorities, a copy of which will be forwarded to DSBA. Motion/second (Emory/O’Neal).

- Ensure adequate and equitable funding for public school students:
  - Create a fair and equitable property taxation system through ongoing reassessment.
  - Develop an adequate and timely system for funding renovations and capital projects.
Voting Yes: Carey, Emory, Oliver, O’Neal and Torbert
Voting No: None
Absent: Cooper and Guajardo

High School
Mr. Oliver requested approval for the band to attend the overnight trip and participate in the Penn State half-time show on Saturday, September 26, 2015. Motion/second (Emory/O’Neal).

Voting Yes: Carey, Emory, Oliver, O’Neal and Torbert
Voting No: None
Absent: Cooper and Guajardo

Support Services
Mr. Oliver requested approval for the Program of Studies revisions. Motion/second (Emory/O’Neal).

Voting Yes: Carey, Emory, Oliver, O’Neal and Torbert
Voting No: None
Absent: Cooper and Guajardo

**Finances:**
Mr. Oliver requested approval of the June 30 2015, monthly and quarterly financial reports as well as the district financial position paper dated July 1, 2015. Motion/second (O’Neal/Emory).

Voting Yes: Carey, Emory, Oliver, O’Neal and Torbert
Voting No: None
Absent: Cooper and Guajardo

**Adjournment**
There being no further business, the meeting adjourned at 6:34 p.m. Motion/second (Emory/O’Neal).

Voting Yes: Carey, Emory, Oliver, O’Neal and Torbert
Voting No: None
Absent: Cooper and Guajardo

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Allen F. Lathbury, Jr., Ed.D.
Executive Secretary